# **Emily Lemiska**

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Communications strategist with 15 years of experience in health and nonprofit sectors

#### Related skills and work samples

- » Newsletters
- » Web strategy
  - » Branding
- » Infographics
- » Marketing materials
- » Press releases
- » <u>Social media</u> campaigns
- » Survey reports
- » Education booklets
- » Long-form writing
  - » Annual reports
    - » <u>Videos</u>
    - » Blogs
    - » Event hosting

## **EXPERIENCE**

## YALE UNIVERSITY SCHOOL OF MEDICINE, EMERGENCY MEDICAL SERVICES FOR CHILDREN INNOVATION & IMPROVEMENT CENTER

**Director of Communications (March 2021-present)** 

Member of executive team at federal grant program working to enhance emergency care for children through quality improvement science; responsible for supporting communications for \$22M in annual funding.

- Led unified branding effort across 24+ previously distinct brands.
- Spearheaded redesign of newsletter and email strategy, leading to 2K new subscribers.
- Currently overseeing web revamp with 98K annual users, contributing to +25% traffic annually.
- Launched 10+ internal communications resources, including style guide, editorial calendar, staff newsletter, and resource libraries.
- Established communications metrics framework and co-led operationalizing of SMART aims.
- Advocated for increased communications staff, leading to the hiring of three team members and creation of two fellowship positions. Assigns work to team.
- Liaises with federal funders and develops all marketing and impact materials.
- Holds staff trainings and providing onboarding for all new hires.
- Leads monthly meetings with reps from organizations like the American Academy of Pediatrics.
- Helped write grant and kickstart communications strategy for parallel program, the Pediatric Pandemic Network, launching its branding, website, and social media.

#### U.S. PAIN FOUNDATION

#### Director of Communications and Educational Programming (Feb. 2016–March 2021)

Seniormost communications staff at the leading nonprofit serving pediatric and adult patients with chronic pain through \$3M in annual funding.

- Led content strategy for 12 programs across channels including web (100K annual users); email (26K subscribers); social media (245K followers); and media (~5 placements annually).
- Coordinated internal communications, establishing organization's first branded templates, style guide, shared calendar, regular team meeting, and analytics processes.
- Assisted CEO in executive responsibilities ranging from drafting funding proposals and meeting with donors to ensuring 501(3)(c) compliance.
- Managed publication of all marketing materials, from brochures to annual reports, and spearheaded creative strategy for large-scale marketing campaigns.
- Represented organization in presentations at national conferences and events; launched and emceed organization's first educational webinar series.
- Assigned work to three team members.

#### **MULTIPLE CLIENTS**

Freelance Writer and Consultant (March 2013-Jan. 2016)

Served as writer, editor, and communications consultant for clients, including:

- University of Michigan Institute for Social Research
- Carnegie Communications
- Massachusetts General Hospital Development Office

#### MASSACHUSETTS GENERAL HOSPITAL PUBLIC AFFAIRS OFFICE

Internal Communications Officer (Feb. 2009–Feb. 2013)

Seniormost internal communications staff member for one of nation's top hospitals with 25K+ staff.

- Editor of weekly, hospital-wide newsletter, with a circulation of 11,000+.
- Supported internal communications strategy, crafting messaging on behalf of hospital president, maintaining intranet, and coordinating with Human Resources on various employee campaigns.
- Served as communications strategist for key areas, including quality and safety, infection control, disparities, and community health.
- Pitched to news outlets and handled a 24/7 media pager six weeks each year.

## **EDUCATION**

#### **NORTHEASTERN UNIVERSITY**

BA in English and a minor in Political Science (Sept. 2004 – Dec. 2008)

- Graduated summa cum laude in Honors Program.
- Completed two six-month internships with Mass General Hospital and Thomson Publishing.
- Served as editor-in-chief of literary magazine and vice chair of Student Media Board.

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